

## Job Description

<b>Position</b>	<b>Child Protection Advisor, Kakamega CPC</b>	<b>Grade</b>	
<b>Department &amp; Location</b>	<b>Programs, Kakamega</b>	<b>Date</b>	<b>January, 2017</b>
<b>Duration</b>	<b>18 Months fixed term contract</b>		
<b>Reports to</b>	<b>Child Protection Manager</b>		
<b>About Plan</b>	Plan International is an independent development and humanitarian organisation that advances children's rights and equality for girls. We believe in the power and potential of every child. But this is often suppressed by poverty, violence, exclusion and discrimination. And it's girls who are most affected.		
<b>Purpose</b>	<p>Plan Kenya, Department of Children Services and UNICEF are partnering to operationalize the Child Protection Center (CPC) in Kakamega that will be a one stop facility for child protection services and referral center for children in distress and their families.</p> <p>The purpose of this position is to provide strategic, technical leadership and support in the operationalization of the Child Protection Center. The position will work closely with the County Coordinator for Children Services. The post holder will coordinate service delivery, partnerships with key stakeholders in Government, Civil society and private sector.</p> <p>The position holder must be ready to adhere to Plan values and policies and sign the Child Protection Policy.</p>		

### Key Deliverables:

- Ensure the CPC is fully operational and offering services and coordinating referral of children to other services is done efficiently and effectively.
- Ensure the infrastructure is child friendly and gender sensitive.
- Maintain close relationship with the Department of Children Services (DCS) and other key stakeholders in Child Protection.
- Support the DCS to establish a strong network of partners to support the CPC.
- Conduct trainings for the staff at the CPC to ensure quality and timely services to children.

### Academic Qualifications and experience

- Bachelor's Degree in Social Sciences.
- A Master's degree in the areas mentioned and qualification in basic counseling skills is an added advantage.
- At least 5 years relevant work experience in busy and dynamic organizations dealing with, Child Rights, Child Protection, Advocacy, child rights programming, child protection service delivery etc.
- Experience in rights-based approaches to development including engaging with government and multilateral institutions.
- Demonstrated knowledge of child protection systems in Kenya.
- Demonstrated work experience working with poor and marginalized communities and specific child related programming.
- Demonstrated advocacy experience at a national and county level.

### **Key Skills and competencies**

- Good people and negotiation skills
- Demonstrated leadership and management skills
- Acts with high degree of integrity, confidentiality and professionalism
- Innovation and committed to learning
- Communicates clearly and effectively
- Results oriented
- Knowledge and experience in budget management and financial reporting
- Experience in UNICEF reporting is an added advantage

### **Physical Environment and Demands:**

Typical office environment with field visit demands, local and international travel whenever necessary.

### **Level of Contact with Children:**

**High level:** Frequent interaction with children.

### **Signatures:**

\_\_\_\_\_  
Signature of Employee & Date

\_\_\_\_\_  
Signature of Supervisor & Date

**\*\*\*\*\* END OF JOB DESCRIPTION\*\*\*\*\***