



ACTIVITY TERMS OF REFERENCE - COSME

a) ACTIVITY DETAILS

Activity Name: KCO/14/02/FY26 - Supply and Installation of 40ft and 20ft Storage Containers at Farmer Sites in Kwale County

b) ACTIVITY INTRODUCTION

Based on findings from the seaweed farmers' data collection exercise conducted in late last year, it was established that **most seaweed farmers have extremely limited and inadequate storage space** for their harvested seaweed. It was found that, farmers are currently **storing dried seaweed within their homesteads**, often in small, poorly ventilated rooms that are also used for household activities. In some cases, it was observed that farmers are **sleeping in the same rooms where seaweed is stored**, creating a significant burden on households—particularly women—and posing health, safety, and dignity concerns.

The assessment further revealed that inadequate storage conditions risk exposing seaweed to **moisture, dust, smoke, pests, and contamination**, leading to **reduced quality of dried seaweed**, post-harvest losses, and in turn will have a lower market value.

This is also an opportunity for farmers to aggregate produce, to encourage buyers to reach farmer groups in addition to opportunities for value - addition initiatives.

To address this challenge, a team of five (5) conducted field visits to **seven (7) seaweed farmer groups** identified during the data collection exercise and ranked based on production performance. The team carried out site observations using an agreed checklist to assess the **suitability of potential locations for storage and aggregation hubs**, with particular attention to women's access, security, proximity to farming activities, and feasibility of container installation. The findings, as attached report, identified priority sites with **overall suitability to support women-led aggregation, safe storage, and value addition**. However, the findings were highly informed by budget availability thus limiting the number possible to support, though all groups required storage support.

c) ACTIVITY OBJECTIVE

This activity is to **supply, delivery, and installation of 40ft and 20ft storage containers** at selected farmer sites to provide **secure, weather-proof, and centralized storage solutions**, reducing household burden while improving seaweed quality and aggregation to encourage commercialization outcomes.

Specifically, the activity aims to:

- Reduce the burden on farming households by reducing space needed to store seaweed within homesteads;
- Improve the quality and marketability of dried seaweed through proper protection from moisture, dust, smoke, and contamination;
- Support aggregation and collective storage for priority seaweed groups, encouraging buyers
- Strengthen women's capacity through value addition and commercialization by providing accessible post-harvest processes.
- Enhance overall post-harvest management and resilience of seaweed farming systems.

d) DELIVERY METHODOLOGY

Supply, delivery and installation of 40ft and 20ft steel containers- to farmer sites to support largescale storage Kwale County – Msambweni and LungaLunga Sub- Counties

A. Storage Container Specifications Table

S/No.	Item Description	Item Specifications	Unit	Quantity	Delivery Location
1.	40ft Used High Cube Container	<ul style="list-style-type: none"> • Approx. 2,700 cubic feet storage capacity • Used container (2–3 years old) • Wind and Water Tight (WWT) condition • Food-grade certified (no prior transport of hazardous chemicals) • Rust-free (no rust breakage, holes, or corrosion) • High structural integrity (no dents or structural damage) • Marine-grade wooden floor, solid, reinforced, and free from rot or holes • Intact rubber door seals for weather-proofing • No strong chemical smells or odours • Two-way opening doors with three locking points (top, centre, bottom) • Complete container documentation provided • Suitable for storage 	EA	4	Identified farmer aggregation sites 1. Mkwiro – Shimoni 2. Tumbe- Msambweni 3. Mtimbwani – Mwazaro (2 units)
2.	20ft Used Container	<ul style="list-style-type: none"> • Same specifications as 40ft container • Dimensions adjusted to 20ft size • Used container (2–3 years old) • Wind and water tight (WWT) • Food-grade certified • Rust-free and corrosion-free • Marine-grade wooden floor, solid and reinforced • Intact rubber seals • No chemical odours • Two-way opening doors with three locks • Complete container documentation provided • Intended to support value addition activities and storage 	EA	1	Identified farmer/value-addition sites 1. Furaha - Funzi
3	Installation works	<p>Digging foundational strip footing- thick quarry dust on surface of hardcore</p> <p>Surface treatment- insecticide treatment application and damp-proof membrane-</p> <p>Steel fabric mesh reinforcement</p> <p>Concrete works</p> <p>Stone walling</p>	EA	4	Identified farmer aggregation sites 1. Mkwiro – Shimoni 2. Tumbe- Msambweni 3. Mtimbwani – Mwazaro (2 units)

4.	Container finishes	Anti-rust paint application Floor finish – weather proof/marine wood flooring Wall and ceiling interior finishes – paint External finishes- paint and logo branding	EA	4	Identified farmer aggregation sites 1. Mkwiro – Shimoni 2. Tumbe- Msambweni 3. Mtimbwani – Mwazaro (2 units)

e) ACTIVITY SCHEDULE

1. Quotation Analysis and Award 5 days
2. Ground Preparation- 7 days
3. Delivery to site – including transport and offloading – 7days
4. Hand over 21st March

Below are the mandatory tender instructions:

Eligible bidders should attach valid documentations, and be able to meet the following minimum requirements;

1. Attach complete company profile
2. Must be a registered company (Attach certificate of Incorporation/registration)
3. KRA VAT, PIN registered and current/valid Tax Compliance Certificates (Attach documentations)
4. Attach details of similar or relevant works completed within the last three years
5. Provide clear **lead time** for both delivery and installation in your financial proposal.
6. Indicate whether prices are inclusive or exclusive of VAT where applicable. Grand total should be inclusive of all government taxes
7. Indicate if you accept to supply as per our credit policy of payment within **30 days after delivery**.
8. Fill attached document (confidential business questionnaire)

Submission Instructions:

Quotations should be received by **24th February 2026** through the below email: - Kenya.Bids@plan-international.org

Tender prices must remain valid for 60 days from the date of tender closing.

INTERESTED BIDDERS ARE ADVISED TO CONDUCT SITE VISITS PRIOR TO SUBMITTING THEIR BIDS AND TO CLEARLY INDICATE IN THEIR PROPOSALS WHETHER THEY HAVE VISITED ALL THE SITES OR NOT.

For any enquiries related to this tender, kindly email Kenya.procurement.kilifi@plan-international.org

The subject of your email should be: **Tender No. KCO/14/02/FY26: Supply and Installation of 40ft and 20ft Storage Containers at Farmers Site in Kwale County**

We thereby request for your best competitive rates.

Safeguarding Children and Young People policy

As a child centered community development organization, Plan ascribes to the Convention on the Rights of the Child and the Children's Act, Act 8 of 2001. Accordingly, Plan has a policy on Safeguarding Children and Young People, which provides guidance on how individuals should conduct themselves while working with and otherwise relating to children, either directly or indirectly, in the course of project implementation. All individuals and organizations, who work in partnership with Plan International shall at all levels, subscribe to and uphold the principles and practices outlined in the Policy which will be provided to the successful bidder.

"Plan International Kenya reserves the right to accept or reject any bid and is not bound to give reasons for its decision".

APPENDIX I

(CONFIDENTIAL BUSINESS QUESTIONNAIRE).

PART 1-GENERAL INFORMATION (To be filled by the bidder)

a) Business Name.....

b) Location of business premises

Country/Town.....

Plot No.

Street/Road.....

Name of building.....

Floor..... Room No.....

c) Postal Address.....

Code.....Town.....

Tel No.....

Fax No.....

Email Address.....

d) Nature of Main Business.....

Certificate of Registration/Incorporation

Trade License No.....

V.A.T Registration No.....

PIN No.....

City /County Council License No.....

Income Tax Compliance Certificate No.....

(Must attach copies of all the above documents)

e) Name of your Bankers.....

Branch.....

f) Provide detailed contacts for at least three referees from your current clients (i.e organization, Name, Position, Telephone, e-mail etc)

Part 2 (a)- Sole proprietor

Name in full.....

Age.....

Nationality.....

Country of origin.....

Part 2 (b)- Partnership

Give details of partners as follows:

Name in full	Nationality	Citizen Details	Shares
1.....
2.....
3.....
4.....

Part 2 (c)- Registered Company

a). Private or public (state whichever is applicable)

b). State the nominal and issued capital of the company:

Nominal Kshs.

Issued Kshs.

c). Give details of all directors as follows:

Name in full	Nationality	Citizen Details	Shares
1.....
2.....
3.....
4.....

DECLARATION

I/We the undersigned certify that the information given above is accurate and correct to the best of my/our knowledge. For and on behalf of the supplier.

Name _____ Signature _____

Date Position