



## ACTIVITY TERMS OF REFERENCE – COSME

### a) ACTIVITY DETAILS

**Activity Name:** Tender No. KCO/14/02/FY26 Supply and Installation of 40ft and 20ft Storage Containers at Farmer Sites to support

### b) ACTIVITY INTRODUCTION

Based on findings from the seaweed farmers' data collection exercise conducted in late last year, it was established that **most seaweed farmers have extremely limited and inadequate storage space** for their harvested seaweed. It was found that, farmers are currently **storing dried seaweed within their homesteads**, often in small, poorly ventilated rooms that are also used for household activities. In some cases, it was observed that farmers are **sleeping in the same rooms where seaweed is stored**, creating a significant burden on households—particularly women—and posing health, safety, and dignity concerns.

The assessment further revealed that inadequate storage conditions risk exposing seaweed to **moisture, dust, smoke, pests, and contamination**, leading to **reduced quality of dried seaweed**, post-harvest losses, and in turn will have a lower market value.

This is also an opportunity for farmers to aggregate produce, to encourage buyers to reach farmer groups in addition to opportunities for value - addition initiatives.

To address this challenge, a team of five (5) conducted field visits to **seven (7) seaweed farmer groups** identified during the data collection exercise and ranked based on production performance. The team carried out site observations using an agreed checklist to assess the **suitability of potential locations for storage and aggregation hubs**, with particular attention to women's access, security, proximity to farming activities, and feasibility of container installation. The findings, as attached report, identified priority sites with **overall suitability to support women-led aggregation, safe storage, and value addition**. However, the findings were highly informed by budget availability thus limiting the number possible to support, though all groups required storage support.

### c) ACTIVITY OBJECTIVE

This activity is to **supply, delivery, and installation of 40ft and 20ft storage containers** at selected farmer sites to provide **secure, weather-proof, and centralized storage solutions**, reducing household burden while improving seaweed quality and aggregation to encourage commercialization outcomes.

Specifically, the activity aims to:

- Reduce the burden on farming households by reducing space needed to store seaweed within homesteads;
- Improve the quality and marketability of dried seaweed through proper protection from moisture, dust, smoke, and contamination;
- Support aggregation and collective storage for priority seaweed groups, encouraging buyers
- Strengthen women's capacity through value addition and commercialization by providing accessible post-harvest processes.
- Enhance overall post-harvest management and resilience of seaweed farming systems.

#### d) DELIVERY METHODOLOGY

Supply, delivery and installation of 40ft and 20ft steel containers- to farmer sites to support largescale storage Kwale County – Msambweni and LungaLunga Sub- Counties

##### A. Storage Container Specifications Table

S/No.	Item Description	Item Specifications	Quantity	Delivery Locations
1.	<b>Container Specifications (Applicable to 40ft Used High Cube Container &amp; 40ft, 20ft Used Container)</b>	<ul style="list-style-type: none"> <li>• Be 2–3 years old (Used)</li> <li>• Wind and Water Tight (WWT)</li> <li>• Food-grade certified (no hazardous cargo history)</li> <li>• Rust-free (no structural corrosion or perforations)</li> <li>• Marine-grade wooden floor, intact and reinforced</li> <li>• Functional rubber door seals</li> <li>• No chemical odours</li> <li>• Two-way opening doors with 3 locking points</li> <li>• Complete documentation provided</li> <li>• Suitable for <b>storage</b></li> </ul>	Four – 40ft & One-20ft	Identified farmer aggregation sites 1. Mkwiro – Shimoni 2. Tumble- Msambweni 3. Mtimbwani – Mwazaro (2 units)  And  Identified farmer/value-addition sites 1. Furaha - Funzi
2.	<b>Installation Works- Foundation:</b>  <b>**Reference to Drawing</b>	<b>Specification:</b> <ul style="list-style-type: none"> <li>• Container to remain level within:</li> <li>• Doors to be able to freely swing open</li> <li>• Sufficient drainage required during heavy rain events</li> </ul>		
		<b>Ground Preparation:</b> <ul style="list-style-type: none"> <li>• Excavate area down &amp; level surface.</li> <li>• Apply non-woven geotextile filter cloth – allowing water to pass through while preventing weed growth</li> </ul>		
3.		<b>Base Layer / Blind Layer:</b> <ul style="list-style-type: none"> <li>• Material: structural rock - coral / crushed stone</li> <li>• Lay in 50 - 75mm layers and compact</li> </ul>		

		<p>each layer with mechanical vibratory plate compactor</p> <ul style="list-style-type: none"> <li>Apply quarry dust / sand blind layer &amp; compact with plate compactor</li> </ul>			
4.		<p><b>Concrete Slab:</b></p> <ul style="list-style-type: none"> <li>Install timber form boards –along perimeter of container pad: <ul style="list-style-type: none"> <li>20'</li> <li>40'</li> </ul> </li> <li>Install SL72 steel Mesh – centred slab height</li> <li>Pour C25 concrete (1: 2: 3)</li> </ul> <p>Note - Concrete strip footing can potentially be applied to reduce concrete quantities</p>			
5.		<p><b>Stone walling:</b></p> <p>along exposed slab edges to protect the hardcore and slab from erosion and washout</p>			

**5. BoQ:**

	Material	20ft QTY	40ft QTY	
i.	Non-woven geotextile filter cloth	2M x 7M (14M2)	2M x 13M (26M2)	
ii.	Structural Layer (Coral / Crushed Stone) ROAD CRUSH - CORAL / CRUSHED STONE (DUST TO APPROX 20mm DIAMETER)	2.5M2 (4 TONNES)	4M2 (7 TONNES)	
iii.	Form work boards (25MM x 200MM)	30M	55M	
iv.	SL72 mesh (7mm @ 200mm) INSTALL SL75 STEEL MESH 75MM BELOW CONCRETE SURFACE	7M x 1M (7M)	13M x 1M (13M2)	
v.	Concrete (C25) CONCRET RATIO: (1 Part Cement : 2 Part Sand : 3 Part Aggregate)	2.5 (5 TONNES)	4M2 (9.5 TONNES)	

6. Container Finishes:

i.	<b>External Protective Coating:</b>	<ul style="list-style-type: none"> <li>• Surface preparation: Clean and mechanically abrade steel surfaces to remove rust, scale, and contaminants prior to priming.</li> <li>• Apply 1x coat, Zinc-rich epoxy primer</li> <li>• Apply 2 x coats, weather-resistant marine / industrial enamel. Lighter colours preferred to reduce container surface temperature</li> <li>• Routine check and touch up of paint as required             <ul style="list-style-type: none"> <li>- Note PIK Branding Guidelines to be provided</li> </ul> </li> </ul>	Four – 40ft & One- 20ft	Identified farmer aggregation sites 1. Mkwiro – Shimoni 2. Tumbe- Msambweni 3. Mtimbwani – Mwazaro (2 units)  And  Identified farmer/value-addition sites 1. Furaha - Funzi	
ii.	<b>Internal Finishes:</b>	<ul style="list-style-type: none"> <li>• Painting – 2 coats water based low VOC paint (food grade preferable)</li> <li>• Flooring – 2 coats polyurethane / marine varnish.</li> <li>• Flooring - Removable as required for maintenance / replacement.</li> <li>• Floor finish – weather proof/marine wood flooring</li> </ul>	Four – 40ft & One- 20ft	Identified farmer aggregation sites 1. Mkwiro – Shimoni 2. Tumbe- Msambweni 3. Mtimbwani – Mwazaro (2 units)  And  Identified farmer/value-addition sites 1. Furaha - Funzi	

7. Installation Documentation

i	<b>Documentation-</b> Before, during and after process	<ul style="list-style-type: none"> <li>• Before, during and after process</li> </ul>	Four – 40ft &	Identified farmer aggregation sites	
ii	Container Branding & Key Message Painting	<ul style="list-style-type: none"> <li>• PIK Branding guidelines to be provided</li> <li>• Logo branding (to be provided)</li> </ul>	One- 20ft	1. Mkwiro – Shimoni 2. Tumbe- Msambweni 3. Mtimbwani – Mwazaro (2 units)	

				And Identified farmer/value- addition sites 1. Furaha - Funzi	

### e) ACTIVITY SCHEDULE

Supply, delivery and installation to take place within the month of March 2026

1. Quotation Analysis and Award 5 days
2. Ground Preparation- 7 days
3. Delivery to site – including transport and offloading – 7days
4. Hand over 25<sup>th</sup> March 2026

#### Below are the mandatory tender instructions:

Eligible bidders should attach valid documentations, and be able to meet the following minimum requirements;

1. Attach complete company profile
2. Must be a registered company (Attach certificate of Incorporation/registration)
3. KRA VAT, PIN registered and current/valid Tax Compliance Certificates (Attach documentations)
4. Attach details of similar or relevant works completed within the last three years
5. Provide clear **lead time** for both delivery and installation in your financial proposal.
6. Indicate whether prices are inclusive or exclusive of VAT where applicable. Grand total should be inclusive of all government taxes
7. Indicate if you accept to supply as per our credit policy of payment within **30 days after delivery.**
8. Fill attached document (confidential business questionnaire)

#### Submission Instructions:

Quotations should be received by **4<sup>th</sup> March 2026** through the below email: - [Kenya.Bids@plan-international.org](mailto:Kenya.Bids@plan-international.org)

**Tender prices must remain valid for 60 days** from the date of tender closing.

**INTERESTED BIDDERS ARE ADVISED TO CONDUCT SITE VISITS PRIOR TO SUBMITTING THEIR BIDS AND TO CLEARLY INDICATE IN THEIR PROPOSALS WHETHER THEY HAVE VISITED ALL THE SITES OR NOT.**

For any enquiries related to this tender, kindly email [Kenyaprocurement.kilifi@plan-international.org](mailto:Kenyaprocurement.kilifi@plan-international.org)

The subject of your email should be: **TENDER REF: KCO/14/02/F26 SUPPLY, DELIVERY, AND INSTALLATION OF 40FT AND 20FT STORAGE CONTAINERS.**

We thereby request for your best competitive rates.

**Safeguarding Children and Young People policy**

As a child centered community development organization, Plan ascribes to the Convention on the Rights of the Child and the Children’s Act, Act 8 of 2001. Accordingly, Plan has a policy on Safeguarding Children and Young People, which provides guidance on how individuals should conduct themselves while working with and otherwise relating to children, either directly or indirectly, in the course of project implementation. All individuals and organizations, who work in partnership with Plan International shall at all levels, subscribe to and uphold the principles and practices outlined in the Policy which will be provided to the successful bidder.

“Plan International Kenya reserves the right to accept or reject any bid and is not bound to give reasons for its decision”.

APPENDIX I

**(CONFIDENTIAL BUSINESS QUESTIONNAIRE).**

PART 1-GENERAL INFORMATION (To be filled by the bidder)

a) Business Name.....

b) Location of business premises

Country/Town.....

Plot No. ....

Street/Road.....

Name of building.....

Floor..... Room No.....

c) Postal Address.....

Code.....Town.....

Tel No.....

Fax No.....

Email Address.....

d) Nature of Main Business.....

Certificate of Registration/Incorporation

Trade License No.....

V.A.T Registration No.....

PIN No.....

City /County Council License No.....

Income Tax Compliance Certificate No.....

(Must attach copies of all the above documents)

e) Name of your Bankers.....

Branch.....

f) Provide detailed contacts for at least three referees from your current clients (i.e organization, Name, Position, Telephone, e-mail etc)

Part 2 (a)- Sole proprietor

Name in full.....

Age.....

Nationality.....

Country of origin.....

Part 2 (b)- Partnership

Give details of partners as follows:

Name in full	Nationality	Citizen Details	Shares
1.....	.....	.....	.....
2.....	.....	.....	.....
3.....	.....	.....	.....
4.....	.....	.....	.....

Part 2 (c)- Registered Company

a). Private or public (state whichever is applicable) .....

b). State the nominal and issued capital of the company:

Nominal Kshs. ....

Issued Kshs. ....

c). Give details of all directors as follows:

Name in full	Nationality	Citizen Details	Shares
1.....	.....	.....	.....
2.....	.....	.....	.....
3.....	.....	.....	.....
4.....	.....	.....	.....

**DECLARATION**

I/We the undersigned certify that the information given above is accurate and correct to the best of my/our knowledge. For and on behalf of the supplier.

Name

Signature

Date

Position