



MANDATORY TENDER INSTRUCTIONS

TENDER NO.	TENDER DESCRIPTION	LOCATION
KCO/26/04/FY24	KIMBULE WATER CONNECTIONS	KILIFI
KCO/27/04/FY24	MIGODOMANI WATER CONNECTIONS	KILIFI
KCO/28/04/FY24	MAGOGONI WATER CONNECTIONS	KILIFI

Plan International Kenya invites tenders from approved and reputable Contractors for the above works in Kilifi County.

Eligible bidders should attach valid documentations and be able to meet the below requirements: -

1. Mandatory Requirements:

1. Must be a registered company (**Attach Certificate of Incorporation/Registration**)
2. KRA PIN registration and a valid Tax Compliance Certificates (**Attach documentations**)
3. The Contractor must be registered with National Construction Authority (NCA) and possess registration documents in the specialist category of water works NCA 7 or higher (**Provide registration certificates and practicing licences**)
4. Attach proof of similar or relevant works completed within at least the last 5 years giving details of clients who may be contacted for more information. (**Attach a minimum of 3 completion certificates/copies of LPOs/Contracts**)
5. The successful bidder will be required to issue Ksh.250,000/= Bid Bond valid for the period of the tender if awarded the contract. (They will attach a letter from their bank addressed to Plan International referencing the said tender name and number)
6. Dully filled out, stamped and signed BOQs
7. Signed site visit confirmation letter (stamped)

2. Technical Requirements:

1. List of relevant equipment's owned/hired (**Provide details and proof of the same**)
2. Qualifications and experience of key site management technical skilled personnel (civil engineer, project manager, site agents, masons and plumbers) proposed for the contract and an undertaking that they shall be available for the contract.
3. Provide a list of clients and references to which the company has done similar works (**attach at least 3 copies of reference letters**)
4. Sound Financial standing (**Attach bank statement for the last 3 months – January to March 2024**).
5. Programme of works showing contractor's proposed schedule of undertaking the construction.

Bids submission instructions:

- Completed bids should be emailed to: kenya.bids@plan-international.org
- Email subject line should read: **Water Connections for Kimbule, Migodmani, Magogoni Primary Schools**
- Deadline for receiving bids: **9th May 2024.**

Tender prices must remain valid for 90 days from the date of tender closing.

Women-owned businesses and companies actively engaged in or advancing gender equality and women's empowerment in the workplace are especially encouraged to apply

Queries related to this tender can be addressed to Kenya procurement.kilifi@plan-international.org

“Plan International Kenya reserves the right to accept or reject any bid and is not bound to give reasons for its Decision